



Housing Authority
of Okanogan County

431 5th Ave West • Omak, WA 98841 • (509) 422-3721 • fax (509) 422-1713

“Assisting residents of Okanogan County to acquire and retain affordable housing while strengthening our communities by removing barriers, empowering dignity and building trust”

Housing Authority of Okanogan County Board of Commissioners

ANNUAL MEETING AND REGULAR MEETING

ANNUAL MEETING AGENDA

CALL TO ORDER:

ROLL CALL:

___ Yvonne Bussler-White ___ Anthony Gomez ___ Laura Hernandez
___ Kelly Scalf ___ Harry Best ___ Vacant

Members of the public/staff:

- SCHEDULE THE DATE/TIME AND PLACE FOR 2021 MEETINGS :**
- ELECTION OF OFFICERS:** the following board members were approached to service as an officer in 2021 and they accepted the nomination.
At the annual meeting we will have ballots with the proposed slate of offices with the option of new nomination to be presented on the floor prior to the vote.

| | |
|--------------------------|-----------------------------|
| Board Chair: | Kelly Scalf |
| Board Vice-Chair: | Yvonne Bussler-White |
| Board Secretary: | Harry Best |

ADJOURN

TIME: ___

******Please See Regular Meeting Agenda on next page******



Assisting residents of Okanogan County to acquire and retain affordable housing while strengthening our communities by removing barriers, empowering dignity and building trust



Housing Authority of Okanogan County

431 5th Ave West • Omak, WA 98841 • (509) 422-3721 • fax (509) 422-1713

REGULAR MEETING

CALL TO ORDER:

ROLL CALL:

___ Yvonne Bussler-White ___ Anthony Gomes ___ Laura Hernandez
___ Kelly Scalf ___ Harry Best ___

Members of the public/staff:

APPROVAL OF AGENDA (request for items to be added/deleted from the agenda):

APPROVAL OF PRIOR MONTH MINUTES:

TOUR OF NEW WEBSITE: Karrie Davis, Housing and Occupancy Specialist

FINANCIAL REPORTS

1. Executive Director Report: Income Statement, Balance Sheet, Property Comparison
 - a. Report
 - b. Discuss
 - c. Decide No decision needed

2. Board Financial Subcommittee Report – Kelly Scalf: monitoring of financial board packet and approval of bank statement reconciliations, payroll, electronic and check payments, etc.
 - a. Report
 - b. Discuss
 - c. Decide decision needed

UNFINISHED BUSINESS

- | | |
|--|-------------------|
| a. <u>Executive Director’s Report (mailed out ahead of time)</u> | Discussion |
| b. <u>Housing Management: vouchers reports</u> | Discussion |
| c. <u>Property Management: occupancy and tenancy reports</u> | Discussion |
| d. <u>Property Development/Acquisition reports:</u> | Discussion |
| e. <u>Human Resources report:</u> | Discussion |

NEW BUSINESS:

1. Board recruitment: presentation of board candidate Becki Andrist (resume and board recruitment questionnaire was mailed to the board ahead of time).

2. Meadowlark Senior Housing bid for General Contractor update and discussion of shortfall of development budget.
 - a. Report
 - b. Discuss
 - c. Decide No decision needed

3. Update on Okanogan County Recording Fee 2021 request for fund.
 - a. Report
 - b. Discuss
 - c. Decide No decision needed

4. **2020 Landlord and Homeless Hero of the year** (Landlord: Margie Mefford. Homeless Hero: Will Keller)

5. Executive Session: if needed

ADJOURN: _____

NEXT REGULAR MEETING: _____



Assisting residents of Okanogan County to acquire and retain affordable housing while strengthening our communities by removing barriers, empowering dignity and building trust